

SILVERWOOD PLANTATION HOMEOWNER'S ASSOCIATION, Inc.  
Meeting Minutes– June 20<sup>th</sup>, 2024  
7PM Clubhouse

**Board Members Present:**

**President** – Denise McCorkhill  
**Vice President-** Bonnie McMillan  
**Treasurer-** Beth Stiles  
**Recording Secretary-** Cheryl Brown  
**Corresponding Secretary-** Shea Regian

**Residents Present:**

- Phyllis Graham
- Cindy Felipe

Call to Order / Welcome- 7:08PM

Approval of Minutes

- Motion to approve.... Bonnie McMillan
- Second Motion.....Shea Regian
- Passed.... Unanimously

**SPHA Officer Reports**

❖ **Resident interactions:**

- May 596
  - 447 emails
  - 43 in person
  - 64 phone calls
  - 9 gate phone
  - 11 Facebook
  - 22 USPS
- June 251
  - 177 emails
  - 15 in person
  - 16 phone calls
  - 8 gate phone
  - 9 Facebook
  - 26 USPS
- Year To Date 2,905
  - 2,226 emails
  - 200 in person
  - 269 phone calls
  - 43 gate phone
  - 57 Facebook
  - 110 USPS

❖ **Gym Interactions**

- May
  - 73
- June
  - 77

❖ **Tennis Court Interactions**

- May
  - 33
- June
  - 124

❖ **Clubhouse Interactions**

- May
  - 8
- June
  - 4

❖ **Security**

- Cane Bay has installed a new camera in the foyer of the Clubhouse and for the other side of the parking lot.
  - In the process of getting a camera installed in the foyer of the gym and a new camera installed for the Cardio room.
- An emergency vehicle radio frequency has been installed by Cane Bay Security Solutions.
  - This allows emergency vehicles to get into the gate just by radio frequencies.
  - It also eliminates the need for emergency vehicles needing decals.
  - An Effingham County Sheriff came out and tested it and all is working as it should be

❖ **Gym/Tennis Court/Basketball Court**

- New floors for the gym have been ordered and delivered.

❖ **Front Entrance**

- As of May, the drainage repair on the catch basin at Silverwood entrance has been completed.

❖ **Cypress/Palmetto Ditch Work**

- The second phase started on October 1st, 2023.
- As of May, this project is still in progress due to the weather.
  - Cypress is almost finished.
- Communicating to homes 116-130 even on Cypress about ditch work behind their houses.
- Communicating to homes 109-113 odd on Lake Tomacheechee swale repair in front of their homes.
- Putting in a culvert at 109 Lake Tomacheechee. We are in touch with the residents.
  - Waiting for the utility company to come mark before they dig up the driveway and start this process.

❖ **Maintenance:**

- Emptied trash at clubhouse.
- Planted grass sod at opening to catch basin at Silverwood Entrance.
- Watering the grass sod daily.
- Completed building fence around the Clubhouse parking lot.
- Installed lockbox for the back door key at the Clubhouse
- Repaired broken fence by the Clubhouse mailbox.
- Repaired broken fence on Chimney Road.
- Completed construction of exterior stairs and path from parking lot to the bottom of the Clubhouse.
  
- **Projects in progress:**
  - Drainage maintenance on ditch between Palmetto Dr and Cypress Dr.
  - Swale repair on Tomacheechee Drive and ditch repair on Cypress Drive.
  - Construction of Silverwood's Nature Trail
  
- **Outstanding items:**
  - Basketball Court repair.
  - Floors in the Gym.

**Upcoming Activities:**

**June:**

- Road and Drainage Meeting 6-18-24 at 7:00PM
- HOA Meeting- 6-20-24 at 7:00PM
- Wine Night 6-25-24 at 7:00PM
- Kona Ice 6-26-24 5:00PM-7:00PM
- Craft Night- 4<sup>th</sup> of July Wreaths 6-21-24 at 7:00PM

**July:**

- Social Committee Meeting 7-9-24 at 7:00PM
- BUNCO 7-11-24 at 7:00PM
- Road and Drainage Meeting 7-16-24 at 7:00PM
- HOA Meeting- 7-18-24 at 7:00PM
- Wine Night 7-30-24 at 7:00PM
- Kona Ice 7-27-24 at 2:30PM-4:30PM

**Reviewing Contracts:**

- All contracts are up to date.

- **Vice-President**

- ❖ **Covenant Compliances**

- We have 71 covenant compliances open.
  - ✓ **45 in progress.**
  - ✓ **8 on hold.**
  - ✓ **15 need verification/recheck.**
  - ✓ **209 has been closed for 2023.**
    - 17 closed in January.
    - 27 closed in February.
    - 21 closed in March.
    - 16 closed in April.
    - 6 closed in May.
    - 28 closed in June.
    - 65 closed in July.
    - 10 closed in September.
    - 3 closed in October.
    - 5 closed in November.
    - 11 closed December.
  - ✓ **88 have been closed for 2024.**
    - 2 closed in February.
    - 4 closed in March
    - 65 closed in May.
    - 17 closed in June.
- Compliance courtesy postcards are being modified.
- Mailbox Committee update next month

- **Treasurer Report**

- Reviewed financials.
- 18 delinquent accounts.
- 2 months lien on house.
- Rentals are a year ahead.

- ✓ Motion to approve.... Phyliss Graham
- ✓ Second Motion.....Cheryl Brown
- ✓ Passed.... Unanimously

- **Recording Secretary**

- Need committee members for The Yard of the Month.
- Need July's winner for The Yard of the Month.
- License plates are available for purchase in the office.
- Ice cream truck will try to be making an appearance every week starting at 4:00PM.
  - **Social Committee**
    - Pair paint with vases Craft Night was on June 7<sup>th</sup>.
    - 4<sup>th</sup> of July Wreaths Craft Night- June 21<sup>st</sup>- \$10 to reserve spot.
    - Kona Ice will be coming to the Clubhouse Saturday July 27<sup>th</sup> from 2:30PM-4:30PM
    - Queen of Treatz Ice Cream Turck- Friday June 28<sup>th</sup> starting at 4:00PM.
    - Tie Dye Craft night- August 23<sup>rd</sup> at 7:00PM \$10 a person.

- **Corresponding Secretary**

- ❖ **Old Business**

- Covenants- Compliance cards
- Request for committee help.
- Basketball Court repair- tree removal process.
- Drainage work progress.
  - Ditch on Chimney/Cypress.
  - Swale work on Lake Tomacheechee.
- Decal process.
- Emergency Vehicle Radio Frequency at Gate.

- ❖ **New Business**

- Budget meetings
  - Thursday July 25<sup>th</sup> at 7:00PM
  - Saturday August 17<sup>th</sup> at 8:00AM

- ✓ Motion to approve.... Beth Stiles
- ✓ Second Motion.....Shea Regian
- ✓ Passed.... Unanimously

Meeting **adjourn 7:50 PM**